



**PLUMLEY WITH TOFT & BEXTON
PARISH COUNCIL**

14th May 2020

Dear Councillor,

You are hereby requested to attend

THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD ON

WEDNESDAY 20th May 2020 at 7.30 pm

Remote meeting via Zoom

Meeting ID: 811 5031 4141

To be conducted in accordance with the Agenda attached

David McGifford

David McGifford, Clerk to the Parish Council.

e-mail clerk@plumley-toft-bexton-pc.co.uk telephone 07968 603811

Residents and members of the press are welcome to remotely attend the meeting. Please contact the clerk either by e-mail or telephone to gain the code to access the meeting

The Press and Public may not speak when the Council is in session unless invited to do so by the Chairman.

Public Forum 7.30 pm - Public comments will be taken before the meeting commences but are restricted to 15 minutes unless the Chairman allows otherwise.

Meeting Agenda

1. Apologies

To receive and accept apologies for absence from those members unable to attend.

2. Deferment of the Annual Meeting until May 2021

To approve the deferment of the Annual meeting until May 2021

3. Declaration of interests

To receive from Councillors any declarations of pecuniary and non-pecuniary interests

4. Minutes

To approve & sign the Minutes of the meeting held on the 4th March 2020

5. COVID19 update:

To receive updates relating to COVID19

6. Clerks Report – To receive

6.1 Correspondence and to take decisions on items specified in Appendix 05/20 attached

6.2 Reports of additional Road Traffic Accidents

7. Financial Payments –

7.1 To receive an update on the status of the 2019/20 audit

7.2 To approve payments in Appendix 05/20 attached. Includes: Salaries & expenses.

7.3 To approve the balances in the Community and Business accounts

8. To receive any comments and reports by Councilors concerning transport, planning, footpaths, highways, Village Hall, Parish Plan, Community Pride, Community Resilience, Home watch

Note - When receiving reports and making resolutions perceived risks need to be identified and if necessary agreed actions required to mitigate them

General Highways issues, including Speedwatch

9. Planning JW

- 20/1713M Stable Cottage, TOFT ROAD, TOFT, KNUTSFORD, WA16 9PD
- 20/1460M Oak Trees, ULLARD HALL LANE, PLUMLEY, WA16 9RN

10. Cheshire Oil Development DN

To receive any updates – non expected

11. Neighbourhood Planning SJ

To receive any updates – non expected

12. Footpaths AS/VRL

To receive any updates – non expected

13. Police Liaison SC/VRL

To receive any updates – non expected

14. Meetings – To note feedback from meetings attended since the meeting in March 2020

15. To receive any items for inclusion in the agenda for the next meeting, proposed to be held during July 2020 date to be confirmed

16. Close Meeting

6 Clerks report APPENDIX 05/2020

6.1 Correspondence of note

General correspondence	
23.4	ChALC Weekly Bulletin
23.4	HS2 Ground Investigation Work in Bostock and Davenham (MA02)
24.4	On-Line News from the Mid Cheshire Community Rail Partnership
29.4	0/1460M Oak Trees, ULLARD HALL LANE, PLUMLEY, WA16 9RN
11.5	Knutsford Community First responder
13.5	20/1713M Stable Cottage, TOFT ROAD, TOFT, KNUTSFORD, WA16 9PD
15.5	Village Green Status Sandfield Wood Knutsford Town Council
16.55	J Oates Plumley Station Bench
16.5	J Weaver Chalch Guidance on Village Green
18.5	Grant Offer Letter - A556553 Plumley with Toft and Bexton Parish Council £1125.00
19.5	Karla Birch request for support

6.2 Road Traffic accidents

7.1 Audit update

The Parish Council is obliged to complete the Annual Governance and Accountability Return (AGAR) - As of last year our gross income and expenditure was below £25,000 which makes us exempt from a limited assurance review (external audit)

Due to COVID19 the deadline for completion is now put back to August the 1st 2020, however, to reassure councilors all work has now been completed which involves a bank reconciliation which aligns to the cash book and ultimately the information is presented in the AGAR.

Due to social distancing and isolation there will be a short delay in the internal audit being undertaken which is a requirement. Once signed by the Internal auditor it will need to be formally approved by the council.

I have spoken to the internal auditor and have agreed how we can work together to enable him to physically undertake the audit and sign the form where required, this should be completed in the next 2 weeks

7.2 Financial Payments

COMMUNITY ACCOUNT (not audited) Closing Balance 2019/20		£14,930.49
Income via precept		8466.00
Transfers		0
Available balance		23,396.49
Chq Ref	Payee	
1258	D McGifford – clerk salary	508.10
	D McGifford Website	48.33
	D McGifford Expenses	37.13
	HMRC PAYE	401.90
	Plumley VH room hire 2019/20	42.00
	Plumley VH 50% contribution	1770.00
	Knutsford TC CAB contribution	240.00
	Zurich Insurance	269.07
	All Turf Ltd Wildflower seeds Plumley station	277.80
	Hand Sanitisers (invoice not received)	2700.00
	Expenditure for period	6294.33
	Balance carried forward	17,102.16

7.3 Business Account –Council Earmarked Reserves

Historic Reserves	£ Current
Station Project	367.67
Station project	6.50
Playing Field provision	3550.00
Reserves not allocated	2263.59
Speed Reduction reserve	0
Housing needs survey reserve	0
Interest received	2.22
	6189.98
General reserve required – 3 months of annual budget	4,000
Election reserve (figure to be confirmed CEC)	TBC
Total Reserves Held	10189.98