*****PLUMLEY WITH TOFT & BEXTON***

***PARISH COUNCIL***

***15th May 2019***

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL**

**HELD ON WEDNESDAY, 8th May 2019 at 7.00 pm, Plumley Village Hall Committee Suite**

**Councillors in attendance** -A Gabbott, J Wright, G Coates, D Nichols, A Thompson, VL Roxby, S Crossman

1. **Apologies** To receive apologies from Councillors unable to attend

Apologies were received from Cllrs Jones, Shaw and Wharfe

1. **Parish Council positions**

**PTB/01/1920 Council Resolved to** appoint the following councilors and positions of office as follows

* 1. Chairman – A Gabbott
	2. Vice Chairman G Coates
	3. Councilors with areas of responsibility
* Planning- J Wright
* Village Hall – D Nicholls
* Highways – G Coates
* Footpaths - V L Roxby / A Shaw
* Playing fields – no appointments
* Community Resilience – no appointments
* Police Liaison – S Crossman / VL Roxby
	1. Responsible Financial Officer David McGifford
	2. Internal Auditor Mr R Mottershead
1. **Public session**

Public session was transferred to the 8.30 Annual Parish Meeting

1. **Declarations of Interests -** To note any declarations of Interest and non-pecuniary interests need to be remade and recorded in the minutes even if an interest has been declared in the register. Declarations of interests were received from-

Non – pecuniary Cllrs S Crossman Plumley Village Hall, Richard Comberbach Trust and Cheshire Community Action

Non – pecuniary. Dd Nichols Plumley Village Hall.

Non- pecuniary VL Roxby with matters relating to Toft Estate

Pecuniary J Wright Planning application - 19/1984M 4, MALTKILN ROAD, PLUMLEY

Non Pecuniary A Thompson Planning Application •19/1711M HOLLY TREE FARM, PLUMLEY MOOR ROAD, PLUMLEY,

1. **Minutes** - To approve & sign the Minutes of the AGM held on the 2nd May 2018 and the Council meeting on the 6th March 2019

**PTB/02/1920 Council Resolved** to approve & sign the Minutes of the AGM held on the 2nd May 2018 and the Council meeting on the 6th March 2019

1. **Cheshire East Council Matters**: To receive a report on Cheshire East Council Matters.

There was no report received during this meeting

1. **Councillor Co Option**

To agree on the timing and the process for the co option of a councilor for Plumley Ward

**PTB/03/1920 Council Resolved** promote the vacant position for a councilor for the Plumley Ward via the June / July Newsletter and through local groups and contacts

1. **Clerks Report –** To receive
	1. Correspondence and to take decisions on items specified in Appendix 5/19 attached
	2. Reports of RTA – as per list circulated

**PTB/04/1920 Council Resolved to** receive the correspondence and RTA report as circulated

1. **Financial Payments –**
	1. To approve payments in Appendix 5/19 attached. Includes: Salaries & expenses**.**

**PTB/05/1920 Council Resolved to** approve payments in Appendix 5/19 attached noting that the opening balance was subject to audit

1. **To receive any comments and reports by Councilors concerning transport, planning, footpaths, highways, Village Hall, Parish Plan, Community Pride, Community Resilience, Home watch**

***Note - When receiving reports and making resolutions perceived risks need to be identified and if necessary agreed actions required to mitigate them***

* 1. **General Highways issues GC**
* To review the action log and to agree priorities for 2019/20

**Action** –Clerk to agree with Cllr Coates a condensed version based upon current CEC Highway updates.

**Action** Clerk to establish the process for drawing down a power supply from lamp post 3/150/13

* **Speedwatch update**

As Contained with the circulated PCSO ward report

* 1. **Planning JW**
* **19/1373M Orchard Cottage, BACK LANE,**

**PTB/06/1920 Council resolved to** make no comment

* **19/1422M CROSSWAYS, PLUMLEY MOOR ROAD, PLUMLEY,**

**PTB/07/1920 Council resolved to** raise an objection based on the impact on the openness of the greenbelt

* **19/1935 and 1936 M THE MUSHROOM FARM TROUTHALL LANE, PLUMLEY**,

**PTB/08/1920 Council resolved to** make no comment

* **19/1711M HOLLY TREE FARM, PLUMLEY MOOR ROAD, PLUMLEY,** **PTB/09/1920 Council resolved to** make no comment
* **19/1984M 4, MALTKILN ROAD, PLUMLEY**

 **PTB/10/1920 Council resolved to** make no comment

* 1. **Neighbourhood Plan -**To receive an update on the working groups progress

**PTB/11/1920 Council resolved to** review the position of the N Plan at the Council meeting

* 1. **Best Kept Village competition 2019** To Receive an update on the BKV activity

**PTB/12/1920 Council resolved to** enter the 2019/20 competition Cllr S Crossman to submit application form

 10.5 **Footpaths** To receive any updates related to footpaths

 No specific update received

1. **Meetings –** To note feedback from meetings attended since the meeting 6th March 2019 and to note attendance to take place at meetings during May / June 2019
* Sybil Crossman Veryan Leycester Roxby RURAL WATCH 30 APRIL 201919; MERE PARISH ROOM
1. **To receive any items for inclusion in the ag-enda for the next meeting, proposed to be held at 7.30pm on 26th June 2019 in the Committee Room at Plumley Village Hall**

12.1 Councillor co option

1. **Close Meeting**

**9.0 Clerks report APPENDIX 5/19**

9.1 Correspondence of note

|  |  |  |
| --- | --- | --- |
|  |  |  |
| A | 27.3 | Membership Cheshire Community Action |
| B | 10.4 | BACS Remittance Advice: Document reference - Precept payment 50% |
| C | 11.4 | 19/1373M Orchard Cottage, BACK LANE, PLUMLEY, WA16 9SF |
| D | 11.4 | 19/1422M CROSSWAYS, PLUMLEY MOOR ROAD, PLUMLEY, WA16 9RT |
| E | 22.4 | Knutsford Town Council Invoice - CAB |
| F | 25.4 | 19/1984M 4, MALTKILN ROAD, PLUMLEY, WA16 0TS |
| G | 29.4 | 19/1711M HOLLY TREE FARM, PLUMLEY MOOR ROAD, PLUMLEY, |
| H | 2.5 | Gareth Salthouse Land at Windmill Wood, Chelford Road, Ollerton |
| I | 2.5 | Memorial Bench in Plumley -thank you from J and S Priestnall  |
| J |  |  |

**8.2. Road Traffic accidents -** To note the occurrence of RTA’s since the last meeting

**9.1 Financial Payments**

|  |  |
| --- | --- |
| **COMMUNITY ACCOUNT**  |  |
| **Opening Balance – 2019/20 not audited**  | 15,149.69 |
| **Income received – Precept**  | 8,112.00 |
| **Transfer of general reserve to earmarked reserves**  | (4,000.00) |
| **Available balance**  | 19,261.69 |
| **Chq Ref** | **Payee** |  |
|  | Plumley Village Hall hire18/19 (waiting Invoice) |  |
| 1214 | D McGifford Salary April MayWebsite  | 488.0748.33 |
| 1215 | D McGifford expenses  | 104.15 |
| 1216 | HM Revenue and Customs  | 388.43 |
| 1213 | Plumley Village Hall 50% contribution  | 1,770.00 |
| 1217 | Church Donation – St Oswalds –  | 350.00 |
| 1218 | A Gabbott – speedwatch radar gun  | 109.00 |
| 1219 | Chalc subscription  | 240.84 |
| 1222 | Knutsford TC CAB contribution  | 380.00 |
| 1221 | Re submission of cheque R H Mottershead £45.00 (chq1210) | - |
| 1220 | CPRE membership  | 20.00 |
|  | Expenditure for the period  | **3898.82** |
|  | **Balance carried forward**  | **15362.87** |

**Business Account –Council Earmarked Reserves**

|  |  |
| --- | --- |
| Specific reserve  | £ Current  |
| Donald Sterling Legacy | 367.67 |
| Donation for Daffodil Bulbs  | 6.50 |
| Playing Field provision  | 3550.00 |
| Reserves not allocated  | 2192.04 |
| Previous  | 6116.21 |
| **General reserve required – from community account 8.5.19** | 4,000.00 |
| **Election reserve (figure to be confirmed with CEC)**  | TBC  |
| **Neighbourhood Plan delivery – to be confirmed by pc**  | TBC  |