*****PLUMLEY WITH TOFT & BEXTON***

***PARISH COUNCIL***

***24th May 2018***

**MINUTES OFTHE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL HELD ON**

**WEDNESDAY, 2nd May 2018 at 7.00 pm, Plumley Village Hall Committee Suite**

**In attendance:** Cllrs A Gabbott , Mrs S Crossman, C Wilson, D Nichols, J Wright, Mrs A Thomson A Shaw, H Lawton, Mrs V R Lecester CEC representative G Walton

**Annual General Meeting Agenda**

1. **Introductions to proceedings from the Clerk**
2. **To receive and accept apologies for absence from those members unable to attend.**

**Apologies** were received from Cllrs S Wharfe and G Coates

1. **Parish Council positions**

**It was resolved** to elect the following Councillors to the positions below:-

* 1. Chairman A Gabbott
	2. Vice Chairman C Wilson
	3. Councilors with areas of responsibility
* Planning J Wright
* Village Hall D Nichols
* Highways G Coates
* Footpaths – to be reviewed
* Playing fields – Will be integrated into the Neighbourhood Planning project
* Community Resilience H Lawton
	1. **Responsible Financial Officer**

**It was resolved to** that David McGifford would be the Responsible Financial Officer

* 1. **Internal Auditor**

**It was resolved that** Mr B Mottershead would be the Responsible Financial Officer

1. **Public session**

There were no questions from members of the public

1. **Declarations of Interests -** To note any declarations of Interest and non-pecuniary interests need to be remade and recorded in the minutes even if an interest has been declared in the register.

Declarations of interest were received from Cllrs S Crossman, non pecuniary for Richard Comberbach Trust and Plumley Village Hall, Cheshire Community Action and Cllr Nichols, non pecuniary for Plumley Village Hall. Cllr A Shaw non pecuniary Richard Comberbach Trust,

1. **Minutes** - To approve & sign the Minutes of the meeting on the 5th April 2018

**Council resolved** to approve the minutes 5.4.2018

1. **Cheshire East Council Matters**: To receive a report on Cheshire East Council Matters.

Cllr G Walton advised

* CEC are starting to consult with town and parish councils with regards future site allocations for housing, employment , leisure etc
* Been advised that L Peover school no longer wants to be a polling station – potential opportunity for the Village Hall?
* Local Transport Plan is out for consultation which will be going on for approximately 8 weeks
1. **Clerks Report –** To receive
	1. **Correspondence and to take decisions on items specified in Appendix 5/18 attached**

**Council Resolved t**o receive the Correspondence in appendix 5/18

* 1. **Reports of RTA**

There were no reported RTA’s

1. **Finance**
	1. **To approve payments in Appendix 5/18 attached. Includes: Salaries & expenses.**

**Council Resolved to** approve proposed payments in appendix 5/18

The clerk advised that the Parish Council was exempt from having an external audit as income / expenditure was below a new threshold of £25,000. Requirements are to send a declaration to that effect and to have the internal auditor undertake an audit of the year end transactions

1. **To receive any comments and reports by Councilors concerning transport, planning, footpaths, highways, Village Hall, Parish Plan, Community Pride, Community Resilience, Home watch**

***Note - When receiving reports and making resolutions perceived risks need to be identified and if necessary agreed actions required to mitigate them***

* 1. **General Highways issues GC**

To report on the visit from Highways with regards to the Station Bridge

* Letter sent to Highways and the leader of CEC following the meeting regarding the station bridge outlining the concerns and risk
* Condition of Road at Plumley Moor Road and Middlewich Road junction – action clerk to contact Liz Mcgrath for details and to establishing if any reporting had taken place
* Back Lane dangerous extended pot holes / narrowing highway **action** D Nichols to forward images to clerk
	1. **Planning**
* **18/1570M** The Mushroom Farm, TROUTHALL LANE, PLUMLEY

**Council resolved** to not comment on the application

* **18/1540M** HENSHAW GREEN FARM, PLUMLEY MOOR ROAD,

**Council resolved to** object as the revised application still does not seem to allow for vehicles to access and egress the site, in a safe way, to negotiate the site bends, or for small and large delivery vehicles to access the site. The proposed new lay-by is within the visibility splay, will encourage, and allow large vehicles to park and block the visibility making this section of road more dangerous.

* 1. **Neighbourhood Plan -** To receive an update on the working groups progress
* Formally set up a steering group, Chairman Chris Wilson
* Members J Wright, S Jones, G Coates, A Gabbott, A Shaw (Quoram 4)
* This will be a decision-making group and will have minutes
* Budget requirement, initially up to £1,000

**Council resolved** to approve the development of the Neighbourhood Plan Steering Group with an initial budget of £1,000

* 1. **Best Kept Village competition 2018**

Positive comments about the voluntary work to date with the litter pick and work at the station – further work to be done ahead of competition judging

**Action** Mrs S Crossman to forward area allocations to G Coates

1. **Meetings –** To note feedback from meetings attended since the meeting 7th March 2018 and to note attendance to take place at meetings during May / June 2018

There were no reported meetings

1. **To receive any items for inclusion in the agenda for the next meeting, proposed to be held at 7.30pm on either Wednesday 6th June or 4th July 2018 in the Committee Room at Plumley Village Hall**
* MRs A Thomson re orange mirrors on private land
1. **Close Meeting**

**Clerks report APPENDIX 5/18**

**8.0 Clerk’s Report**

8.1 Correspondence

|  |  |  |
| --- | --- | --- |
|  |  |  |
| A | 3.4 | CEC Precept receipt wfmprod@cheshire.gov.uk |
| B | 4.4 | 18/1570M The Mushroom Farm, TROUTHALL LANE, PLUMLEY |
| C | 6.4 | 18/1540M HENSHAW GREEN FARM, PLUMLEY MOOR ROAD, |
| D | 12.4 | RE: licence application Lower Peover |
| E | 15.4 | Wrenbury cum Frith Neighbourhood Plan - Regulation 14 |
| F | 1.5  | Letter to CEC highways following the review review of station bridge issue  |
| G |  |  |
| H |  |  |
| I |  |  |
| J |  |  |

**5.2. Road Traffic accidents -** To note the occurrence of RTA’s since the last meeting

5.3 GDPR

5.4 Audit

 **6. Financial Payments**

**6.1 To note the current financial position**

|  |  |  |
| --- | --- | --- |
| Income | Community Account £ | \*Business PremiumAccount £ |
| Balance brought forward  | 15,029.45 | 6162.06 |
| Precept receipt  | 7,428 |  |
| **Interest**  |  | 4.15 |
| Total | 22457.45 | 6166.21 |

**\*Business Premium Account Earmarked Reserves**

Donald Sterling Legacy 367.67

Donation for daffodil bulbs 6.50

Playing Fields provision 3,550.00

|  |  |  |
| --- | --- | --- |
| **Ref** | **Payee** | £ |
|  | Plumley Village Hall hire17/18 | 28.00 |
|  | Zurich insurance  | 308.98 |
|  | D McGifford Salary April May  | 473.68 |
|  | Plumley Village Hall 50% contribution  | 1710.00 |
|  | Church Donation – St Oswalds –  | 350.00 |
|  | Cheshire Wildlife Trust  | 36.00 |
|  | Chalc affiliation  | 221.04 |
|  | DR NHP Allen – Plumley Station  | 565.36 |
|  | Cheshire Community Action membership  | 20.00 |
|  | Congleton Town Council – litter picking equipment | 256.68 |
|  |  |  |
|  | Total for period | 3969.74 |
|  |  |  |
|  | **Total Carried forward** | **18487.71** |