



PLUMLEY WITH TOFT & BEXTON

PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL

HELD ON

WEDNESDAY, 25th June 2014 at 8.00pm IN TOFT CHURCH HALL

Present: Cllrs T Gabbott(TG)(Chairman), C Wilson(CW)(Vice Chairman), A Shaw(AS), S Wharfe(SW), J Wright (JW) & G Walton (CEC) (Cllr Lawton joined the meeting after item 10)

In attendance: S Jones – Clerk, and 2 members of the public

Police Surgery – There was no PCSO in attendance. The Clerk read the report sent by PCSO Lindsey Whitehead.

- 1. To receive and accept apologies for absence from those members unable to attend** – Apologies were received from Cllrs Crossman, Nichols, Lloyd & Fairbrother.
- 2. Declaration of Interests** – There were no interests declared.
- 3. Minutes** - To approve & sign the Minutes of the meeting of 28th May 2014.

Resolved: *The Parish Council resolved unanimously to approve the minutes of the meeting of the 28th May 2014 as a true and accurate record of the meeting.*

- 4. Cheshire East Council Matters:** To receive a report on Cheshire East Council Matters. To deal with any questions by Members relating to the report and any questions by Members notified in advance to the Chairman and the CE Councillor.

Cllr Walton mentioned the Residents 1st Neighbourhood Plan , Letter from Cllr M E Jones and the follow up meeting that was held on 25th June. He indicated that there was the possibility of funding for villages funding from CEC. Brereton have submitted a Neighbourhood Plan to the Strategic Planning Board but has not been ratified. TG suggested that the Parish Council would need to carry out housing needs survey first and then look at the results to see if we need any development before looking at a Neighbourhood Plan. Cllr Walton mentioned that Ollerton and Marthall did an opinion poll from residents regarding housing needs. He also mentioned that PMR is on the investment list for resurfacing.

****Point of Order**** - *The Chairman suggested that Item 10. Casual Vacancies – To consider the applications received (circulated in advance) and to appoint two new councillors for Plumley Ward to the Parish Council, be discussed before item 5, in order that if the new members were Co-opted onto the Council they could take part in the meeting.*

Resolved: *The Parish Council resolved unanimously to take Item 10 in advance of Item 5.*

5. Planning

5.1 To propose a new process for consideration of planning applications – TG/JW

TG outlined the new planning process and explained the procedure as outlined below:

Overview of the new planning process.

Chalc has advised that the PC should not spend too long discussing planning applications if there is no significant benefit to the Parish by doing so. The only responses that the council should make is "No comment" , " The council objects for the following reasons".

Any other response or discussion of details is not taken into account and falls outside of the remit of the Parish Council in the planning process. In order to simplify the way that planning applications are dealt with and to make sure that valid replies are returned to CE, a new process is proposed.

All Applications will be sent by the Clerk to JW only.

He will evaluate the application and give one of three responses.

1. If there are no grounds for objection, he will advise the clerk who will make a no comment response to CE.
2. If there are grounds to object but he feels the application should still proceed, he will advise the Clerk to agenda the application so he can make his recommendation to the PC in the expectation that the Clerk will then be authorised to make a no comment return.
3. If there are grounds to object and he feels that the PC should do, then he will call a meeting of the Planning Committee. That will meet half an hour before the next PC meeting or arrange another time if the response is needed more quickly. The Planning Committee will discuss and agree a proposal for the PC to review in the expectation that an objection will be made to CE. the committee meeting will be a public meeting and must be advertised as such beforehand with the statutory 3 days notice.

Initially the planning committee will consist of JW, CW, TG and one other councillor should there be any interest from a member of the Parish Council.

GW highlighted that it would be important that JW notify him if he felt there was a valid reason to call in an application and the timescale for that to happen is usually about a week.

It was suggested that the process should be made available on the web site, and the Parish Council should encourage individuals to complain about applications that directly affect them on their own behalf but would reassure them that the PC will still listen to residents if they want to talk about their issues about particular planning applications.

GW indicated that CEC does value the opinions of the Parish Council as they provide a local view.

JW indicated that it would be better for the clerk to copy the initial applications to all councillors so that they were aware of them and that any interests could be declared at that point.

AS indicated that he would like to be the fourth member of the planning committee.

Resolved: *The Parish Council resolved unanimously to adopt the new planning process outline in Appendix A item 5.1.*

5.2 To discuss planning applications listed below.

- **14/2281M** - Holford Hall, the application is a prior notification for the resurfacing of 606m of access road – **Application declared invalid by CEC Planning. No need to discuss.**

JW explained that there were two applications, one for the gates and gate posts which was a retrospective planning application. The second was for turning the path into a road. CEC have declared the second application invalid as the track was already laid and it could not be prior notification.

6. Clerks Report – To receive correspondence and to take decisions on items specified in Appendix 06/14.

6.1 Actions from the last meeting

- a. Clerk to send TG e-mail address to GW.
- b. Clerk to check on progress of the Pedestrian Crossing Scheme and report to the PC.
- c. Clerk to E-mail the model form to absent councillors for their comments.
- d. JW to investigate the use of the track, it is possible this will be used as part of a one way system for people attending the cookery school.
- e. Clerk to provide a draft proposal for the defibrillator at the next meeting

6.2 Correspondence

- a. Mr & Mrs T Morris, Green Ridges, PMR – regarding Pedestrian Crossing Scheme
- b. THOMSON, Lorraine Letter from Cllr Michael Jones
- c. Michelle Fleming OPA - CSORP Newsletter
- d. MOORE, Michael Alternative Service Delivery Vehicles for Council Funded Services - Information
- e. JONES, Tina July / August Partnerships Newsletter - request for articles
- f. COOPER, Lynsey Annual Garden Waste Collection Shutdown Survey
- g. Info KGSP Stakeholder Workshop Agenda - Wednesday 11th June 2014
- h. George Barker RE: Moorcroft Parking Site
- i. WARD, Derek Holford Hall

- j. Robert Sharples RE: Defbrillator
- k. WALTON, George (Councillor) Information regarding Holford Hall applications
- l. EVANS, Pryce Re: Mini Roundabout and Pedestrian Crossing Scheme
- m. Rachel Nangle Thank you
- n. RosTodhunter Mid Cheshire Against HS2 AGM We 4th JUne 7.30pm Duke of Portland Lach Dennis

6.3 Road Traffic Accidents - To note the occurrence of RTA's since the May Meeting

6.4 To note progress on outstanding issues

a. Moorcroft Garage/Parking Area-

George Barker, Safer Communities Officer (Legal), Peaks & Plains Housing Trust is still awaiting quotes for the removal of the pile of rubble, soil and waste material adjacent to the fence next to the rail line. This is unsightly and very dangerous as by clambering to the top of the pile it is easy to gain access to the rail track of the Manchester to Chester line.

Mid Cheshire Rail has been consulted about the fence but they cannot confirm if the fence belongs to the railway.

b. Planning Enforcement - Properties under investigation by CEC:

Moorfield, PMR – This case is now closed as Planning Enforcement are satisfied the building is ancillary to the main house. To be removed from list.

Orchard Cottage; The Barn, Trouthall Lane; Moss Wood

Pepper Street, Holford Hall - **14/2281M** - Holford Hall, the application is a prior notification for the resurfacing of 606m of access road – **Application declared invalid by CEC Planning.**

7. Financial Payments - To approve payments in Appendix 06/14.

7.1 To note the current financial position.

	Community Account £	Business Premium Account £
Balance brought forward,	10749.32	6151.99
Less payments for June 2014	426.88	
Balance	10344.44	

7.2 To approve the following payments:

- £39.00 to PVH room Hire for meetings on 1st May 2014
 - £104.40 to iPrint – Newsletter printing costs.
 - £250.20 to S Jones. June Salary*
 - £33.28 to S. Jones. June payment for web site maintenance*
- *Total pay for S Jones £283.48 to be paid by standing order on 1st July 2013

Resolved: The Parish Council resolved unanimously approve the payment listed in item 7.2.

8. Pedestrian Crossing, Mini Roundabout & SID Road Scheme Update

The Chairman had met with Pryce Evans and Daniel Elder on 18th June on site to view the latest plans. He showed the members of the Parish Council the new plans and suggested that now was the time to call a Public Consultation meeting to allow residents to see plans and ask questions. The suggested date for the Public Consultation meeting was Wednesday 16th July and that the July Parish Council meeting should immediately precede the Public Meeting. The Chairman also suggested that he would be including an item on the July

agenda proposing to change Parish Council meetings to be the first Wednesday of the month rather than the last Wednesday of month as they are currently. This would avoid a lot of Bank Holiday weeks throughout the year.

Resolved: *The Parish Council resolved unanimously to call a public consultation meeting on 16th July at 8.30pm in the main Hall at Plumley Village Hall, and to change the date and venue of the July Parish Council meeting to 16th July at 6.45pm in the Committee Room at Plumley Village Hall.*

Action : Clerk to ask Pryce Evans to send a new set of plans to include the location of the SID's and obtain confirmation that the Village Hall sign would be installed while the works for the crossing were being completed.

9. HS2 Update– CW

Members of Mid Cheshire against HS2 have met with the Technical Director and the Head of Route Engineering of HS2. And will be meeting them again.

10. Casual Vacancies – To consider the applications received and to appoint two new councillors for Plumley Ward to the Parish Council.

There were two vacancies in Plumley Ward. Two residents had put their names forward to fill the posts and had sent in details of appropriate experience which they felt would show the Parish Council that they were good candidates to be co-opted onto the Parish Council. The two candidates were Kevin James and Howard Lawton. Kevin James had been called away on business and was unable to attend the meeting however Howard Lawton was in attendance at the meeting. The Chairman introduced Howard Lawton to the Parish Council. Mr Lawton then left the meeting whilst the Parish Council considered each of the applications.

Resolved: *The Parish Council resolved unanimously to co-opt Kevin James and Howard Lawton onto the Parish Council.*

Mr Lawton then signed the Declaration of Acceptance of Office in the presence of the Parish Council and was able to participate in the meeting as a member of the Parish Council.

Action: Clerk to arrange for Kevin James to sign his declaration of acceptance and to send both new councillors copies of the Register of Interests form.

11. New Parish Clerk - To consider the applications received.

There had been one formal application from Mr David McGifford who had joined the current Clerk and Chairman earlier in the day for an informal discussion with Mr McGifford's regarding his application. The Chairman recommended that the Parish Council invite Mr McGifford to a formal interview. The interview panel should consist of four members of the Parish Council and following the interview there should be an extraordinary meeting of the Parish Council to enable a decision to be made to employ Mr McGifford if the panel found him suitable for the position.

Resolved: *The Parish Council resolved unanimously to invite Mr McGifford to a formal interview with a panel of four members of the council and to call an extraordinary meeting of the Parish Council after the interview to enable a decision to be made regarding the recruitment of a new clerk should the candidate prove to be suitable.*

Action: Clerk to arrange second interview for Mr McGifford with four councillors (e-mail all present at the meeting to ascertain availability), tentatively the panel should consist of TG, CW, AS & HL to be confirmed.

12. To receive any comments and reports by Councillors concerning transport, planning, footpaths, highways, Village Hall, Parish Plan, Community Pride, Community Resilience, Home watch

- **Housing Needs Survey** – JW to present feedback from Councillors on the Model Housing Needs Survey (in Appendix 06/14 attached).
- The station has been entered for a national rail award at the request of Sally Buttifant.
- Housing Needs Survey – TG reviewed the survey and asked for the PC to approve the final copy and arrange meeting with CEC to ask for it to be approved. TG suggested that it would be helpful if the Parish Council tried to work with the Plumley Action Group and for John Needham to attend the meeting with CEC. This had been checked with Chalc previously and there were no issues.

Resolved: *The Parish Council resolved unanimously to approve the Housing Needs Survey put forward by JW and to go ahead with a meeting with CEC.*

Action: JW to make the changes and send a copy for distribution. Clerk to arrange a meeting with Vikki Jeffrey at CEC to discuss the Housing Needs Survey.

13. Fuel Movements – Communication from OPA/ESSAR

A letter and booklet outlining the arrangements for removing the Fuel have been delivered to households in Plumley, Lach Dennis and Nether Peover. There will be information sessions on 27th & 28th June in Lach Dennis Village Hall. This item is now completed and should not appear on the agenda for the next Parish Council Meeting.

14. Defibrillator – To receive a proposal for the purchase of a defibrillator for Plumley (circulated in advance)

Action: Clerk to progress discussions with NWAS and Rotary Club of Knutsford & Manchester Airport

15. Meetings – To note feedback from meetings attended in June and to note attendance to take place at meetings in July.

15.1 Parish Council Meetings

- 2nd Interview for Clerk Position – 2nd July 2014, 7.30pm at Plumley Village Hall
- Extraordinary Meeting of the Parish Council – 2nd Jul 2014, 8.30pm at Plumley Village Hall
- Parish Council Meeting 16th July 2014 – 6.45pm Plumley Village Hall (replaces meeting on 30th July at Toft Church Hall)
- Public Consultation Meeting 16th July 2014 – 8.30pm Plumley Village Hall – Re: Pedestrian Crossing and Mini Roudabout.

15.2 External meetings relating to the Parish Council

- Knutsford Community Hub Event – 8th July – CW
- OPA drop in sessions 27th & 28th June, Lach Dennis Village Hall
- AGM Mid Cheshire Against HS2 - 4th June.

16. To receive any items for inclusion in the agenda for the next meeting to be held on Wednesday 16th July 2014 at 6.45pm in the Committee Room at Plumley Village Hall.

17. Close Meeting –The meeting closed at 9.50pm

Public Session (8.00-8.15pm)

Mr & Mrs Reilly attended the Parish Council Meeting and discussed the TPO on the trees in their garden.